



Business Warehouse Reporting Position Extract Report (Agency)

- 1) Click on Workbooks icon
- 2) Locate the folder titled: Business Warehouse – Folders Only and then locate the Biennial Position Budgeting folder
- 3) Double click on Position Extract Report (Agency)
- 4) Place cursor in cell “A1” of worksheet
- 5) Click on the refresh icon in the SAP Business Explorer toolbar
- 6) Fill in Fiscal Year (2004)
- 7) Fill in Business Area of your agency
- 8) Entering the Cost Center is optional. If Cost Center is left blank, all Cost Centers for the selected business area will be shown. To show a single Cost Center, fill in the Cost Center cell on the left. To show a range of Cost Centers, fill in both the Cost Center cell on the left and right, and all the cost centers in the range will be displayed. To show multiple Cost Centers, that are not in a range, click the Multiple Selection button to the right of the Cost Center cells and enter the individual Cost Centers, under the Single Values tab, to be displayed, then click the execute button.
- 9) Click the Execute icon or press F8 to run the report
- 10) Report is formatted to print on legal size paper
- 11) Save the report to your specific agency folder

Position Extract Report

7/1/02

2004
STATE CRIME LABORATORY
0955

Position	BudgetPrep Version	Designation	Job	Pay Grade	CLIP Flag	Used Class Code	Pay Grade	Current Salary	Sal YR 1	Sal YR 2	Total YR1	Total Y2
22076427	Current Biennium	BL	K117 MEDICAL OR LEGAL SECRETARY	14	N	K117 MEDICAL OR LEGAL SECRETARY	14	\$ 18,484.97	\$ 18,984.06	\$ 19,496.63	\$18,984.06	\$19,496.63
22076428	Current Biennium	BL	V028 CRIME LAB EVIDENCE TECHNICIAN	16	N	V028 CRIME LAB EVIDENCE TECHNICIAN	16	\$ 20,980.78	\$ 21,547.26	\$ 22,129.04	\$21,547.26	\$22,129.04
22076429	Current Biennium	BL	B057 FORENSIC CHEMIST	22	N	B057 FORENSIC CHEMIST	22	\$ 30,612.74	\$ 31,439.28	\$ 32,288.14	\$31,439.28	\$32,288.14
22076431	Current Biennium	BL	B021 FORENSIC CHEMIST SUPERVISOR	23	N	B021 FORENSIC CHEMIST SUPERVISOR	23	\$ 32,590.82	\$ 33,470.77	\$ 34,374.48	\$33,470.77	\$34,374.48
22076432	Current Biennium	BL	827Z DP CENTER MANAGER	26	N	827Z DP CENTER MANAGER	26	\$ 68,741.92	\$ 70,597.95	\$ 72,504.09	\$70,597.95	\$72,504.09
22076433	Current Biennium	BL	E074 TRAINING REPRESENTATIVE	19	N	E074 TRAINING REPRESENTATIVE	19	\$ 25,357.77	\$ 26,042.43	\$ 26,745.58	\$26,042.43	\$26,745.58
22076434	Current Biennium	BL	N342 FORENSIC PHOTOGRAPHER	18	N	N342 FORENSIC PHOTOGRAPHER	18	\$ 24,509.91	\$ 25,171.68	\$ 25,851.32	\$25,171.68	\$25,851.32
22078217	Current Biennium	BL	B057 FORENSIC CHEMIST	22	N	B057 FORENSIC CHEMIST	22	\$ 30,612.74	\$ 31,439.28	\$ 32,288.14	\$31,439.28	\$32,288.14
22078219	Current Biennium	BL	K039 DOCUMENT EXAMINER II	12	N	K039 DOCUMENT EXAMINER II	12	\$ 16,278.55	\$ 16,718.07	\$ 17,169.46	\$16,718.07	\$17,169.46
22078220	Current Biennium	BL	R009 ADMINISTRATIVE ASSISTANT I	15	N	R009 ADMINISTRATIVE ASSISTANT I	15	\$ 19,683.90	\$ 20,215.37	\$ 20,761.18	\$20,215.37	\$20,761.18
22078226	Current Biennium	BL	B053 FORENSIC BIOLOGIST	22	N	B053 FORENSIC BIOLOGIST	22	\$ 30,612.74	\$ 31,439.28	\$ 32,288.14	\$31,439.28	\$32,288.14
22078227	Current Biennium	BL	B053 FORENSIC BIOLOGIST	22	N	B053 FORENSIC BIOLOGIST	22	\$ 33,685.60	\$ 34,595.11	\$ 35,529.18	\$34,595.11	\$35,529.18
22090679	Current Biennium	BL	B057 FORENSIC CHEMIST	22	N	B057 FORENSIC CHEMIST	22	\$ 37,875.02	\$ 38,897.65	\$ 39,947.89	\$38,897.65	\$39,947.89
22090680	Current Biennium	BL	B057 FORENSIC CHEMIST	22	N	B057 FORENSIC CHEMIST	22	\$ 44,736.08	\$ 45,943.95	\$ 47,184.44	\$45,943.95	\$47,184.44
22090681	Current Biennium	BL	B057 FORENSIC CHEMIST	22	N	B057 FORENSIC CHEMIST	22	\$ 49,324.35	\$ 50,656.11	\$ 52,023.82	\$50,656.11	\$52,023.82
22090682	Current Biennium	BL	K117 MEDICAL OR LEGAL SECRETARY	14	N	K117 MEDICAL OR LEGAL SECRETARY	14	\$ 20,705.28	\$ 21,264.32	\$ 21,838.46	\$21,264.32	\$21,838.46
22090683	Current Biennium	BL	N342 FORENSIC PHOTOGRAPHER	18	N	N342 FORENSIC PHOTOGRAPHER	18	\$ 24,629.20	\$ 25,294.19	\$ 25,977.13	\$25,294.19	\$25,977.13